

# Tri-County Swim League

## Dual Meet Change Form

Scratches All

|         | Name                | Age      | M/F      | Event #   | Event Name     | Heat/Lane    | Scratch All |
|---------|---------------------|----------|----------|-----------|----------------|--------------|-------------|
| Example | <i>Bart Simpson</i> | <i>8</i> | <i>M</i> | <i>12</i> | <i>25 Free</i> | <i>#1/L6</i> | <i>X</i>    |
| 1       |                     |          |          |           |                |              |             |
| 2       |                     |          |          |           |                |              |             |
| 3       |                     |          |          |           |                |              |             |
| 4       |                     |          |          |           |                |              |             |
| 5       |                     |          |          |           |                |              |             |
| 6       |                     |          |          |           |                |              |             |
| 7       |                     |          |          |           |                |              |             |
| 8       |                     |          |          |           |                |              |             |
| 9       |                     |          |          |           |                |              |             |
| 10      |                     |          |          |           |                |              |             |
| 11      |                     |          |          |           |                |              |             |
| 12      |                     |          |          |           |                |              |             |
| 13      |                     |          |          |           |                |              |             |
| 14      |                     |          |          |           |                |              |             |
| 15      |                     |          |          |           |                |              |             |
| 16      |                     |          |          |           |                |              |             |
| 17      |                     |          |          |           |                |              |             |
| 18      |                     |          |          |           |                |              |             |
| 19      |                     |          |          |           |                |              |             |
| 20      |                     |          |          |           |                |              |             |

Relay Changes

|         | Event #  | Event Name          | Original Swimmer    | New Swimmer          | Heat/Lane    |
|---------|----------|---------------------|---------------------|----------------------|--------------|
| Example | <i>2</i> | <i>Medley Relay</i> | <i>Bart Simpson</i> | <i>Dennis Menace</i> | <i>#1/L2</i> |
| 1       |          |                     |                     |                      |              |
| 2       |          |                     |                     |                      |              |
| 3       |          |                     |                     |                      |              |
| 4       |          |                     |                     |                      |              |
| 5       |          |                     |                     |                      |              |
| 6       |          |                     |                     |                      |              |
| 7       |          |                     |                     |                      |              |
| 8       |          |                     |                     |                      |              |
| 9       |          |                     |                     |                      |              |
| 10      |          |                     |                     |                      |              |
| 11      |          |                     |                     |                      |              |
| 12      |          |                     |                     |                      |              |
| 13      |          |                     |                     |                      |              |
| 14      |          |                     |                     |                      |              |
| 15      |          |                     |                     |                      |              |

# Tri-County Swim League

## Dual Meet Change Form

### Individual Changes Before Meet

|            | Name                | Age       | M/F      | Event               | Add/Change               | Heat/Lane |
|------------|---------------------|-----------|----------|---------------------|--------------------------|-----------|
| Example    | <i>Lisa Simpson</i> | <i>10</i> | <i>F</i> | <i>13 - 50 Free</i> | <i>Add Pts</i>           |           |
| Example #2 | <i>Jodie Foster</i> | <i>16</i> | <i>F</i> | <i>37 - 100 IM</i>  | <i>Change Exh to Pts</i> |           |
| 1          |                     |           |          |                     |                          |           |
| 2          |                     |           |          |                     |                          |           |
| 3          |                     |           |          |                     |                          |           |
| 4          |                     |           |          |                     |                          |           |
| 5          |                     |           |          |                     |                          |           |

### Individual Changes During Meet

|   | Name | Age | M/F | Event # | Add/Change | Heat/Late |
|---|------|-----|-----|---------|------------|-----------|
| 1 |      |     |     |         |            |           |
| 2 |      |     |     |         |            |           |
| 3 |      |     |     |         |            |           |
| 4 |      |     |     |         |            |           |
| 5 |      |     |     |         |            |           |

### Instructions:

*For scratches, list the swimmer and the events(s) they are scratched from. If scratched from the entire meet, put an 'X' in the Scratch All column.*

*For changes of swimmers in individual events, list the swimmer being removed from the event in the Scratch list, then add the replacement swimmer in the Individual Change area.*

*For changing a swimmer from Exhibition to Points, etc. list the swimmer in the Change area and make a note of the change in the 'Add/Change' column.*

*5 Individual Changes are allowed before the meet and 5 Individual Changes during the meet. If more than 5 changes are submitted prior to the start of the meet, they will count against the "During Meet" changes.*

*You are allowed unlimited Scratches and Relay Changes*

# Tri County Swim League

## Dual Meet Instructions

Using the Meet Change Form

### Scratching a Swimmer from the entire meet

To remove a swimmer from the entire meet (a no-show), list their name under the Scratches section and mark the Scratch All box.

Scratches

|         | Name                | Age      | M/F      | Event Numbers (s) | Scratch All |
|---------|---------------------|----------|----------|-------------------|-------------|
| Example | <i>Bart Simpson</i> | <i>8</i> | <i>M</i> | <i>2, 12</i>      | <i>X</i>    |
| 1       | Janet Smith         | 11       | F        | 15                | X           |
| 2       |                     |          |          |                   |             |

### Scratching a Swimmer from one or more events

To remove a swimmer from a single event, list their name under the Scratches section and note the Event Number(s).

Scratches

|         | Name                | Age      | M/F      | Event Numbers (s) | Scratch All |
|---------|---------------------|----------|----------|-------------------|-------------|
| Example | <i>Bart Simpson</i> | <i>8</i> | <i>M</i> | <i>2, 12</i>      |             |
| 1       | Chris Jones         | 11       | F        | 15                |             |

### Scratching a Relay Team

To remove a Relay Team from a relay event, list Relay Team name under the Scratches section and note the Event Number(s).

Scratches

|         | Name                | Age      | M/F      | Event Numbers (s) | Scratch All |
|---------|---------------------|----------|----------|-------------------|-------------|
| Example | <i>Bart Simpson</i> | <i>8</i> | <i>M</i> | <i>2, 12</i>      |             |
| 1       | "A" Relay           | 15-18    | M        | 78                |             |

### Changing the Swimmer in an event

To change the swimmer assigned to an event, first scratch the original swimmer, then add the new swimmer.

Example: Replacing John Smith in Event 14 with Mike Jones before the meet starts.

Scratches

# Tri County Swim League

## Dual Meet Instructions

|         | Name                | Age      | M/F      | Event Numbers (s, | Scratch AI |
|---------|---------------------|----------|----------|-------------------|------------|
| Example | <i>Bart Simpson</i> | <i>8</i> | <i>M</i> | <i>2, 12</i>      |            |
| 1       | John Smith          | 9        | M        | 14                |            |

### Individual Changes Before Meet

|            | Name                | Age       | M/F      | Event               | Add/Change               | Heat/Lane |
|------------|---------------------|-----------|----------|---------------------|--------------------------|-----------|
| Example    | <i>Lisa Simpson</i> | <i>10</i> | <i>F</i> | <i>13 - 50 Free</i> | <i>Add Pts</i>           |           |
| Example #2 | <i>Jodie Foster</i> | <i>16</i> | <i>F</i> | <i>37 - 100 IM</i>  | <i>Change Exh to Pts</i> |           |
| 1          | Mike Johns          | 9         | M        | 14                  | Add Pts                  |           |

### Adding a Swimmer to an event (where no swimmer is being replaced)

Adding a swimmer to an event is similar to replacing a swimmer in an event, except that no one is listed under the Scratches section. Just add the new swimmer under the Individual Changes section.

### Individual Changes Before Meet

|            | Name                | Age       | M/F      | Event               | Add/Change               | Heat/Lane |
|------------|---------------------|-----------|----------|---------------------|--------------------------|-----------|
| Example    | <i>Lisa Simpson</i> | <i>10</i> | <i>F</i> | <i>13 - 50 Free</i> | <i>Add Pts</i>           |           |
| Example #2 | <i>Jodie Foster</i> | <i>16</i> | <i>F</i> | <i>37 - 100 IM</i>  | <i>Change Exh to Pts</i> |           |
| 1          | Mike Johns          | 9         | M        | 14                  | Add Pts                  |           |

### Changing a Swimmer from Exhibition to Points (or vice-versa)

To change a swimmer from Exhibition to Points (which counts as a change), list the Swimmer under Individual Changes and note what to change (i.e., Exhibition to Points).

### Individual Changes Before Meet

|            | Name                | Age       | M/F      | Event               | Add/Change               | Heat/Lane |
|------------|---------------------|-----------|----------|---------------------|--------------------------|-----------|
| Example    | <i>Lisa Simpson</i> | <i>10</i> | <i>F</i> | <i>13 - 50 Free</i> | <i>Add Pts</i>           |           |
| Example #2 | <i>Jodie Foster</i> | <i>16</i> | <i>F</i> | <i>37 - 100 IM</i>  | <i>Change Exh to Pts</i> |           |
| 1          | Mike Johns          | 9         | M        | 14                  | Change Exh. to Pts.      |           |

# Tri County Swim League

## Dual Meet Instructions

### Changing a Swimmer in a Relay

Changing swimmers for an existing Relay team does not count as a change. To make changes to swimmers in a relay, list them under the Relay Change section.

#### Relay Changes

| Example  | Event #  | Original Swimmer    | New Swimmer          |
|----------|----------|---------------------|----------------------|
| <i>1</i> | <i>2</i> | <i>Bart Simpson</i> | <i>Dennis Menace</i> |
|          | 78       | John Henk           | Steve Mick           |

### Adding a Relay Team

Adding a new Relay Team to the meet counts as a change. To add a new Relay team, list the new Relay team under Individual Changes.

#### Individual Changes During Meet

|  | Name      | A | N | Event | Add/Change | Heat/Lane |
|--|-----------|---|---|-------|------------|-----------|
|  | "B" Relay | 1 | 1 | 6     | Add        |           |

| Date     | Revision                                                                                                                                                                                                                                                       |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5/4/2024 | -Added a column for "Event Name" and "Heat/Lane" to Scratches and Relay Changes on the Meet Change Form<br>-Made a lot of cosmetic changes to tables and instructions<br>-Combined Meet Change Form and Meet Change form Instructions (previously 2 documents) |